

Hire agreement and details, Christ Church Moreton Hall



Hirer:

Address:

Contact name:

Phone:

Email address:

Contact details to send invoice, if different to above.

Name:

Phone:

Email:

Hire Days:

Monday Tuesday Wednesday Thursday Friday

Saturday Sunday

Interval:

e.g. weekly

or Specific Dates:

Arrival Time:

Leave Time:

Rooms:

Main Church Small Hall Room A

Agreed rate: £

Per: Hour Session

Deposit £

Payment by:

Cheque BACS

BACS details

CAF Bank

Sort code:

40 52 40

Account Code:

00030155

Account Name:

Christ Church-MH

If parking for **over 3 hours** between **9.30am to 3pm** then we need to obtain car park permits from the Local Council. Please give us plenty of notice if more are required later.

Number of parking permits required:

- I confirm that we have third party insurance to cover us in the event of any injury directly due to our group activity or negligence on our part. I will provide evidence of our insurance cover prior to the hire date.
- If your group is used by children and/or vulnerable adults, I confirm that all leaders are appropriately DBS checked and trained in safeguarding. You may be asked to provide evidence.
 - We have our own safeguarding policy. **OR** We agree to abide by the church's safeguarding policy
- We have read and understand the church fire policy and will follow any safety signs displayed around the building, familiarising ourselves with emergency exit points. A leader will attend training with a Churchwarden to ensure the fire policy and emergency procedures are fully understood.
- We have read and signed the separate Hire Terms and Conditions document

Policies and Terms & Conditions are available to view on our website: <http://www.ccmh.org.uk/docs>

Print Name:	Hirer:	Church:
Signed:	Hirer:	Church:
Date:	Hirer:	Church:

To be reviewed and renewed yearly or when any details change. Original on file at Christ Church, copy to hirer.