

## **BASIC AWARENESS TRAINING**

### **Who needs to complete this module?**

This course is **MANDATORY** for -

- everyone **who has a designated role** in the church whether paid or voluntary, licensed, or Lay.

### **In addition -**

- We would also encourage all parishioners to complete this course, as it helps to raise awareness of what is meant by the term safeguarding.

### **How to access the course.**

#### **Online.**

- Please go to the Safeguarding Training page on the Diocesan website and click onto the training portal.

<https://www.cofesuffolk.org/for-parishes/promoting-a-safer-church/safeguarding-training/>

This is a National Church portal and queries regarding logging on, resetting passwords etc should be sent to-

[elearning@safeguardingtraining.cofeportal.org](mailto:elearning@safeguardingtraining.cofeportal.org)

#### **In person**

- Once Covid 19 restrictions have been lifted, arrangements will be put in place for anyone who cannot access an online course to attend an event in person.

## **FOUNDATIONS TRAINING**

### **Course requirements-**

**Basic Awareness** course **must be completed prior** to commencing this course.

### **Who needs to complete this module?**

This course is **MANDATORY** for-

- Anyone holding the Bishop's licence, commission, authorisation, or permission.
- Anyone in a role which involves work with children, young people, or vulnerable adults.
- Churchwardens.
- Safeguarding Officers.
- Pre-ordination or Licence students, prior to BAP or selection Panel.
- Vergers.
- PCC members.
- Teaching staff at Theological Education Institutions.
- Members of the Diocesan Safeguarding Panel.

### **How to access a course.**

#### **Online.**

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#### **In person**

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## **LEADERSHIP TRAINING**

### **Course requirements-**

**Basic Awareness and Foundations** courses **must be completed prior** to commencing this course.

### **Who needs to complete this module?**

This course is **MANDATORY** for-

- All Clergy holding the Bishop's Licence, commission, authorisation, or permission (including PtO, Honorary/Assistant Bishops and Chaplains).
- All Readers and Licensed Lay Ministers holding the Bishop's Licence (under Canons E6 & E8), together with all others who hold the Bishop's commission, authorisation, or permission to carry out similar ministerial functions.
- Non-executive members of Chapter (unless their role in the diocese requires a higher level of training).
- Safeguarding officers in all church bodies.
- Teaching staff at Theological Education Institutions who deliver the Leadership Pathway.
- Safeguarding Leads in Theological Education Institutions.
- **Churchwardens**- are required to complete this training **if their parish is in vacancy, or they are a leader of worship.**
- In a local context, it should also include such other people who significantly influence the culture of the church e.g., lay ministry staff employed by a PCC or BMO, locally appointed leaders of new worshipping communities, focal ministers.

### **How to access a course.**

This course is currently delivered via zoom.

- All courses are advertised on Eventbrite.
- To book a place on a course please go to the Safeguarding Training page on the Diocesan website and click onto the Diocesan Eventbrite weblink.

<https://www.cofesuffolk.org/for-parishes/promoting-a-safer-church/safeguarding-training/>

### **In person**

- Once Covid 19 restrictions have been lifted, arrangements will be put in place for the Leadership course to also be delivered in person.

## **SENIOR LEADERSHIP TRAINING**

### **Course requirements-**

When "in person" training is once again available there will be a requirement to complete the Leadership course prior to accessing Senior Leadership.

### **Who needs to complete this module?**

This course is **MANDATORY** for members of the Senior Leadership Team with responsibility and involvement in safeguarding matters.

- Archbishops
- Diocesan and Suffragan Bishops
- Provincial Episcopal Visitors
- Archdeacons
- Deans
- Executive Chapter members/Residentiary Canons
- Bishops' Chaplains
- Diocesan Secretaries/Chief of Staff/Chief Executive/Cathedral Administrators
- Director of Communications.
- Directors of Ministry
- Registrars
- Diocesan and Cathedral Safeguarding Advisors
- Directors of Music
- HR Directors
- Senior Chaplains to the Armed Forces
- TEI Principals
- Leaders of Religious Communities

### **How to access a course**

This course is currently delivered via zoom by the National Safeguarding Training Team. To book a course, please contact the diocesan safeguarding training team by emailing-

[\*\*Safeguarding.training@cofesuffolk.org\*\*](mailto:Safeguarding.training@cofesuffolk.org)