

Hire agreement and details, Christ Church Moreton Hall



Hirer:

Address:

Contact name:

Phone:

Email address:

Contact details to send invoice, if different to above.

Name:

Phone:

Email:

Hire Days:

- Monday Tuesday Wednesday Thursday Friday
 Saturday Sunday

Interval:
e.g. weekly

or Specific Dates:

Arrival Time:

Leave Time:

Rooms:

- Main Church Small Hall Room A

Agreed rate:

£

Per:

- Hour Session

Deposit

£

Payment by:

- Cheque BACS

BACS details

Lloyds Bank

Sort code:

30-91-49

Account Code:

00858507

Account Name:

Christ Church Moreton Hall

If parking for **over 3 hours** between **9.30am to 3pm** then we need to obtain car park permits from the Local Council. Please give us plenty of notice if more are required later.

Number of parking permits required:

- I confirm that we have third party insurance to cover us in the event of any injury directly due to our group activity or negligence on our part. I will provide evidence of our insurance cover prior to the hire date.
- If your group is used by children and/or vulnerable adults, I confirm that all leaders are appropriately DBS checked and trained in safeguarding. You may be asked to provide evidence.
- We have our own safeguarding policy. **OR** We agree to abide by the church's safeguarding policy
- We have read and understand the church fire policy and will follow safety signs in the building, familiarising ourselves with emergency exit points. We have also read and understood the church fire safety training information and take responsibility for fire safety with our group. We will ask a churchwarden for advice if we have any questions or concerns.
- We have read and signed the separate Hire Terms and Conditions document

Policies and Terms & Conditions are available to view on our website: <http://www.ccmh.org.uk/docs>

Print Name:	Hirer:	Church:
Signed:	Hirer:	Church:
Date:	Hirer:	Church:

To be reviewed and renewed yearly or when any details change. Original on file at Christ Church, copy to hirer.